



Project Manager – Johannesburg /Hybrid

As the project manager, your job is to plan, budget, oversee and document all aspects of the specific project you are working on. Project managers may work closely with upper management to make sure that the scope and direction of each project is on schedule, as well as other departments for support.

Essential Duties & Responsibilities

- The Project Manager under general direction of the head of project management directs concurrent complex projects or larger complex projects following the PMO Process
- The Project Manager takes projects from original concept through to final implementation and ensures effective transition from project phase to operational phase. This person will interface with all stakeholders.
- The individual adheres to and ensures that the project delivers the as-sold solution, remains within budget, is delivered on time, while achieving quality criteria and maintaining client satisfaction.
- The Project Manager translates the offered solutions into project plans and objectives and subsequently delivers according to these and/or those created by other project managers.
- The individual manages customer satisfaction, commitment and expectations to high service levels and manages escalations adequately.
- They ensure adherence to quality standards and review project deliverables and may communicate with a company executive regarding the status of specific projects.
- Ensure that the project team has access to the relevant project management tools.
- They take final responsibility for client satisfaction and ensure that the Project team displays the right level of client engagement. The individual will be required to promote project services to both external and internal customers.
- As corporate citizens they act as role-models to the teams, they display assertiveness and act as an example when it comes to client satisfaction.
- They are motivational and inspirational leaders with superior decision-making skills and assertiveness.

SA:
Johannesburg: Building 22B
Woodlands Office Park,
Woodmead, Johannesburg, 1291
+ 27 11 555 7000

SA:
Cape Town: Building 17-101,
The Waverley Business Park,
Wyecroft Rd, Mowbray, 7925
+ 27 21 404 3600

USA:
New York: 224 West 30th Street,
Suite 1008, New York
NY10001
+ 1888 625 4726

USA:
New Jersey: 30 Boright Ave,
Kenilworth, United States
NJ07033
+ 1201 512 1777

E : info@netsurit.com | Reg No.: 2000/016546/07 | VAT 4330163504

Exco Members: Orrin Klopper (CEO), Brian Cooper (Group MD), Henry Swanepoel (CFO), Louis de Klerk (CIO), Eugene Perumal (MD – Netsurit SA), John Iaccarino (MD – Netsurit NJ), Andrew Cohen (MD – Netsurit Automate), Louwki Coetsee (Group VP – Sales & Client Value), Shaun Davis (CSO), Hud Krause (Executive - Professional Services), Nicolas Hocquet (Executive - Managed Services), Barbi Goldblatt (Executive – Cape Town Region), Dewaldt Du Plessis (Account Executive), Sharon-Lee Bloem (Professional Services Manager), Steven Grobler (Director of Technical Services – NY), Riaan Davis (Executive – Technology, Partnerships), Sarika Thakor (HR Manager)

One together. [netsurit.com](https://www.netsurit.com)



- Act as the initial point of escalation for any issues that might be experienced on active projects and effectively managing the resolution and communication process through to completion.
- Develop and maintain professional relationships with clients, AE's, NB and PS.
- Responsible for the project profitability through the protection of margins and control of costs.
- Assist with the coaching and mentoring of team members to facilitate knowledge sharing.
- Follow all guidelines, policies and procedures as stipulated by PMO.
- Maintain an effective utilisation of 85% YTD and the billable utilisation of 75% YTD.
- Attend all PMO and NetsurIT Meetings, Updates, etc
- Ensure all project documentation is stores on the appropriate SharePoint portal/Teams Site.
- Achieve monthly PS Billing forecasts.
- Attend all weekly 1 on 1 & weekly project team meetings as scheduled by the PMO Manager.
- Engage with stakeholders to take projects from original concept through final implementation.
- Provide pre-sales support by working with sales teams to scope and cost a project solution which includes the completion of a proposal.
- Act as people manager and enable project teams to deliver against performance objectives.

Requirements, skills and Experience:

- Knowledge and understanding of IT industry environment and business needs
- Competent in project change management
- Assertive with client satisfaction orientation
- Motivational and inspirational leader with superior decision making skills and assertiveness
Demonstrate adequate team leadership, motivation ability and business acumen
- At least 4 – 6 years' working experience in project management
- PMP or ITIL certification preferred
- Prince 2 advantageous
- Proven client engagement experience
- Experience managing expectations when balancing alternatives against business and financial constraints

Required Knowledge and Abilities

- The individual is competent in project change management and demonstrates adequate team leadership, motivation ability and business acumen.

SA:
Johannesburg: Building 22B
Woodlands Office Park,
Woodmead, Johannesburg, 1291
+ 27 11 555 7000

SA:
Cape Town: Building 17-101,
The Waverley Business Park,
Wycroft Rd, Mowbray, 7925
+ 27 21 404 3600

USA:
New York: 224 West 30th Street,
Suite 1008, New York
NY10001
+ 1888 625 4726

USA:
New Jersey: 30 Boright Ave,
Kenilworth, United States
NJ07033
+ 1201 512 1777

E : info@netsurit.com | Reg No.: 2000/016546/07 | VAT 4330163504

Exco Members: Orrin Klopper (CEO), Brian Cooper (Group MD), Henry Swanepoel (CFO), Louis de Klerk (CIO), Eugene Perumal (MD – NetsurIT SA), John Iaccarino (MD – NetsurIT NJ), Andrew Cohen (MD – NetsurIT Automate), Louwki Coetsee (Group VP – Sales & Client Value), Shaun Davis (CSO), Hud Krause (Executive - Professional Services), Nicolas Hocquet (Executive - Managed Services), Barbi Goldblatt (Executive – Cape Town Region), Dewaldt Du Plessis (Account Executive), Sharon-Lee Bloem (Professional Services Manager), Steven Grobler (Director of Technical Services – NY), Riaan Davis (Executive – Technology, Partnerships), Sarika Thakor (HR Manager)

One together. [netsurit.com](https://www.netsurit.com)



- The individual has a good understanding of the project life cycle and takes responsibility for all aspects of the full life-cycle of the assigned projects.
- The individual needs to be able to lead bigger teams effectively and has a good understanding of general technology concepts.
- The individual possesses advanced communication, influencing and negotiating ability, displaying confident and credible writing and verbal ability. The individual also demonstrates a strong ability to engage with various stakeholders.
- The individual's project management skills have advanced through certification, experience and consistent successful project delivery. This is translated into a higher level of proficiency and a balanced overall performance. They display strong business acumen.
- Manage Projects as per required methodology – but also adhering to customer's methodology where required.
- Ensure that best practice is followed for all project work delivered to Clients (Internal and External).
- Ensure accurate and detailed financial tracking of all projects incl. internal cross charge projects.

SA:
Johannesburg: Building 22B
Woodlands Office Park,
Woodmead, Johannesburg, 1291
+ 27 11 555 7000

SA:
Cape Town: Building 17-101,
The Waverley Business Park,
Wyecroft Rd, Mowbray, 7925
+ 27 21 404 3600

USA:
New York: 224 West 30th Street,
Suite 1008, New York
NY10001
+ 1888 625 4726

USA:
New Jersey: 30 Boright Ave,
Kenilworth, United States
NJ07033
+ 1201 512 1777

E : info@netsurit.com | Reg No.: 2000/016546/07 | VAT 4330163504

Exco Members: Orrin Klopper (CEO), Brian Cooper (Group MD), Henry Swanepoel (CFO), Louis de Klerk (CIO), Eugene Perumal (MD – Netsurit SA), John Iaccarino (MD – Netsurit NJ), Andrew Cohen (MD – Netsurit Automate), Louwki Coetsee (Group VP – Sales & Client Value), Shaun Davis (CSO), Hud Krause (Executive - Professional Services), Nicolas Hocquet (Executive - Managed Services), Barbi Goldblatt (Executive – Cape Town Region), Dewaldt Du Plessis (Account Executive), Sharon-Lee Bloem (Professional Services Manager), Steven Grobler (Director of Technical Services – NY), Riaan Davis (Executive – Technology, Partnerships), Sarika Thakor (HR Manager)

One together. [netsurit.com](https://www.netsurit.com)